

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2015-2016

Submitted by IQAC



Dr. Bhimrao Ambedkar Govt. Girls P.G. College, Fatehpur (U.P.)

Website: www.gdcfatehpur.org

Submitted to

NAAC

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BENGALURU

August 2016

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Dr. B.R.A. Govt. Girls P.G. College

1.2 Address Line 1

CIVIL LINES

Address Line 2

I.T.I. Road

City/Town

FATEHPUR

State

UTTAR PRADESH

Pin Code

212601

Institution e-mail address

ft03ggdcftp@gmail.com

Contact Nos.

05180-224579

Name of the Head of the Institution:

Prof. Swapna Chattopadhyay

Tel. No. with STD Code:

05180-224579

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.01	2014-15	02 March 2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ NA _____ (DD/MM/YYYY)
 ii. AQAR _____ NA _____ (DD/MM/YYYY)
 iii. AQAR _____ NA _____ (DD/MM/YYYY)
 iv. AQAR _____ NA _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

C.S.J.M. UNIVERSITY, KANPUR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC Contributed in inspiring faculty members to organize several workshops and seminars and students to attend them. As a result seven workshops/seminars were successfully organized by different departments.
- IQAC initiated a significant tradition of taking feedback from students and ensuring their complaints/suggestions be implemented regarding teaching and learning process.
- IQAC encouraged and supported the Home Sc. Department in organizing a mega Health Camp during the session.
- Motivating teachers to participate in research and extension activities to enhance the quality of teaching and learning.
- Promoting teachers to participate in faculty development programmes.
- Fostered innovation and creativity in students through exhibitions, group discussions, poster presentation, study tours etc.
- Skill development programmes were conducted.
- Promotion of the use of technology in teaching and learning.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Contemplation on the pros and cons of the online admission process started first time for the session.	In the present session the online admission yielded hundred percent expected outcome
Involvement of all the stakeholders in the development of the institution.	Expected contribution by all the stakeholders
Organizing different seminars and workshops by different depts. and involvement of students.	Two National seminars and five state level seminar/workshops were organized by different departments
Ensuring teaching learning process more interactive & fruitful for students with ICT	One projector room is in college to teach students by using ICT
Managing study tours for students to enhance their exposure and knowledge.	An academic tour to Bhatkhande Deemd University Lucknow.
Organizing a comprehensive health camp with the help of district hospital to aware students of their health related issues and to provide them best possible counseling by the experts.	Home Science Department organized Vast Health camp during National Nutrition Week. in which complete health check up of students was done and they were provided health cards for future references. Moreover during the week counselling of students by the experts and lecture of CMO and Deputy CMO were also organized.
To encourage faculty members to initiate community works for the welfare of society.	Tabla association organized a one day district level workshop based on distance extension education. Science faculty organized an environment awareness rally on world ozone day. Rangers students contributed in cleaning the banks of the Ganga in Om Ghat, Bhitaura
To print the various types of feedback form as per NAAC guidelines and take the feedback from students.	Feedback form printed and distributed to students. Recommendations are taken into concern.
Contemplation of strengthening Student Grievance Redressal Cell, Career Counseling cell, Parents Teachers Association etc.	Satisfactory contribution from all the cells.
Reconstitution and strengthening RUSA committee to prepare plan of action and utilization of different funds allocated for infrastructure development etc.	Committee is constituted and working.

Automation of Library	E-Library is setup by the Director, Higher education of UP
To Provide Internet/Wi-Fi connection to all departments and the laboratories.	Limited Internet and Wi-Fi facility is available in college, it will be upgraded soon to provide Internet access to all departments and campus.
To reconstitute the Library advisory committee	Committee is constituted and working

* Attach the Academic Calendar of the year as Annexure. – (Annexure-1)

2.15 Whether the AQAR was placed in statutory body Yes No

Management NA Syndicate NA Any other body NA

Provide the details of the action taken

NA

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	-	-
UG	15	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	18	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

√

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure- (Annexure-2)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi prescribed by University. No role of the institution.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	17	11	06	NA	NA

- 2.2 No. of permanent faculty with Ph.D.

15

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	01	-	-	-	-	-	-	-	01

- 2.4 No. of Guest and Visiting faculty and Temporary faculty

NA

NA

NA

- 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	94	40
Presented papers	12	88	03
Resource Persons	Nil	08	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Students participation in workshops and seminars.
- Use of ICT in teaching.
- Project work given to the students at UG Level.
- Opportunities to teachers to attend orientation and refresher courses in order to improvise teaching quality.
- Arrangement of demonstration sessions for music students.
- Conducting discussions, debates and extempore.
- Interactive learning through field work, study tours, industrial visits, workshops and academic seminars.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Governed by the University

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

NA

NA

NA

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

78-80%

2.11 Course/Programme wise distribution of pass percentage :

Session- 2015-16

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.-III	708	-	2.9%	54.14%	42.92%	86.8%
B.Sc.-III	11	-	-	100%	-	100%
M.A.-II	153	-	4.5%	63.3%	31.37%	99.34%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Encouraged different departments to organize workshops, seminars and extension lectures**
- **Feedback from students regarding teaching and learning processes**
- **Feedback taken from the students is thoroughly evaluated by the IQAC and their complaints and suggestion are taken into account.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	04
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	01	-	-
Technical Staff	03	01	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged PG students to take up dissertation as optional paper
- Encouraged UG students to take up projects on various topics so that background for the research work may be created.
- Encourages teachers to participate in international, national and state level seminars.
- Motivated teachers to invite eminent resource person to conduct lectures/workshops/seminars on relevant topics.
- Encouraged faculty to conduct various academic programmes to cultivate research and scientific temperament among the student community.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	05	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension College activities and Institutional Social Responsibility

S.No.	Department	Activity
1	History	Speech competition on “Environment protection” was organized on 23-01-16. An essay competition was also conducted on “Clean India movement” on 23-01-16. Third competition was also organized by the association based on general knowledge essential for competitive exams preparation.

2	Political Science	<p>A two days state level workshop on “Different Aspects of Human Rights” was organized on 19 and 20-01-2016.</p> <p>Another state level workshop on “Indian democracy and voters awareness” was organized on 27 Jan, 2016.</p> <p>A book on “Different Aspects of Human Rights” was also released during the workshop.</p> <p>A poster competition was held to mark National Voters day on 25th Jan 2016.</p>
3	Hindi	<p>Hindi association organized a general knowledge competition based on UGC-NET pattern.</p> <p>Besides, an essay competition was also organized by the association.</p>
4	Music (Sitar)	<p>A collage competition was organized on 15th Dec. 2015.</p> <p>A state level workshop was organized on 15, 16 and 17 Dec, 2015 in which trained technical expert guided student in sitar making, repairing etc. On third day of workshop in demonstrative session experts presented their respective performances on Sitar and Tabla</p>
5	Music (Tabla)	<p>One day state level workshop on 28-11-2015 was held on “Different Aspects on Music”</p> <p>One day district level workshop was organized at the village Hazipur Gang based on distance extension education on 27-10-2015</p> <p>Tabla and Sitar departments organized an academic tour to Lucknow on 30-11-2015 to Bhatkhande Deemed University Lucknow.</p> <p>Departmental magazine “Natraj” second issue was released during the workshop.</p>
6	Music (Vocal)	<p>A Gazal/Bhajan Solo competition and a group competition on folk songs was held on 5th Nov. 2015</p> <p>A one day state level extension lecture series was also organized by Music Vocal dept.</p>
7	Sociology	<p>A national workshop on “Life Skills and Personality Development” was held on 22-01-2016.</p> <p>A Quiz competition, speech competition and Poster/Slogan competition too was organized by the dept. on “Clean India campaign.”</p>

8	English	Power point presentation by English students was organized for a whole week. A power point presentation competition was also held by the association in which almost 500 students participated.
9	Sanskrit	Gita Shlok recitation and sanskrit general knowledge competition was held on 18-01-16 by the departments.
10	Home Science	<p>The home sc. association celebrated National Nutrition week (1-7 sep) during this week a number of programmes were organized including a vast health camp in which complete health check up of students was done and they were provided health cards for future references.</p> <p>A talk on “women safety and legal issues” by CO city was conducted on 01-09-2015</p> <p>To create awareness on gender issues a debate on Female Foeticide was also organized by the dept on 02-09-2015</p> <p>Health, Nutrition and sanitation awareness counselling session by CMO and Deputy CMO was organized on 04-09-2015</p> <p>To reveal students’ creativity a Rakhi Making competition was held on 26-08-2015</p> <p>Department organized a 15 days training programme for students in fruit and vegetable preservation from 24-09-2015 in collaboration with horticulture and food processing directorate U.P.</p>
11	Physical Education	A written test was conducted keeping the annual examination in the view.
12	Zoology Dept.	<p>Ozone week (14 – 19 Sep) was observed during which various competitions were held like budding scientist competition, inspire scientist competition and poster competition (18-09-2015)</p> <p>A National conference on “Changing environment : Issues and challenges” was organized by science faculty.</p> <p>An interdepartmental workshop on operation and maintenance of laboratory instruments was conducted on 27-01-16</p>
13	Botany	Poster, collage and essay competition on “Environment Protection” was held by the dept. on 17-09-2015
14	Chemistry	<p>One day student seminar on “Theoretical development in chemical sciences” was organized on 16-09-2015</p> <p>Rally for ozone layer protection was held on 16 Sep 2016</p> <p>One day work shop on field study of quality of drinking water was conducted on 27 Jan 2016</p>

		<p>Plantation programme was also organized on 29 Feb 2016</p> <p>A science exhibition on 17 Feb 2016 was organized on “Chemical sciences in the view of under Graduate students”.</p>
15	Rangers	<p>Rangers students contributed in cleaning the banks of the Ganga in Om Ghat, Bhitaura.</p> <p>Rangers students visited Asma International (a bag manufacturing company) Bhitaura on 03-12-2015 in which 95 percent women and girls work. The visit was very important for students as far as skill development is concerned.</p> <p>A five day camp was also organized from 04-01-2016 under supervision of trained experts where students were trained in disaster management, to make tent and bridge, cook food without utensils and many more.</p>
16	Other Activities	<p>In the session 2014-15 six students of MA-II (Hindi) presented dissertation on various topics. In the session 2015-16 ten students of MA-II (Hindi) presented dissertation.</p> <p>A series of lectures related to women health and career issues in medical and paramedical field was organized by students Grievance Redressal Cell.</p> <p>Different programmes related to voters awareness were organized. National voters day was also marked on 25th Jan like every year.</p> <p>A district level debate competition on “Preventive vigilance as a tool of Good Governance” was held on 31-10-2015 in college premises by power Grid corporation of India ltd.</p> <p>From last three years charity contribution is collected from teachers and students for Soldiers Welfare and National Communal Welfare Association.</p>

Criterion – IV

Dr. B.R.A. Govt. Girls P.G. College, Fatehpur

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.34 acres/29704.98 sqmt.	Nil	Nil	Nil
Class rooms	08	01	RUSA	09

Laboratories	04	01	RUSA	05
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

- Administration is largely computerized.
- Library already computerized. Soft Granth is existing Software in library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12773	3434500=00	Nil	Nil	12773	3434500=00
Reference Books	674	254500=00	Nil	Nil	674	254500=00
e-Books	-	-	-	-	-	-
Journals	4 Monthly 1 Life Membership	104=00 10000=00				
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Complete					
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Infibnet Service Provided					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13	01	Wi-Fi in Administrative Building	Computer Lab	01	Computerized	Phy. Edu., Zoology, Chemistry	Projector Room with ICT Facility. Library Computerized
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	13	01			01			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers and students have internet access in computer lab.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	25935=00
iii) Equipments	98108=00
iv) Others	10770=00
Total :	134813=00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC encouraged students Grievance Redressal Cell to get in touch with the students and rectify their problems.
- As a major students support service IQAC prepared the platform for organizing health camp in the college.
- IQAC encouraged the students to use suggestion box more comprehensively to let administration know their problems and suggestions.
- Encourages participation in various club activities.

5.2 Efforts made by the institution for tracking the progression

Every department has to present a yearly report to the principal denoting all the programmes organized and progression made.

Every year IQAC along with the principal evaluate the overall result of the institution and take necessary steps for the further improvement.

Parents teacher meetings are held.

5.3 (a) Total Number of students (2015-16)

UG	PG	Ph. D.	Others
2074	328	Nil	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	-	-		2402	100%

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
956	492	0	1331	02	2779	829	413	00	1160	03	2402

Demand ratio 1/0.77 Dropout % 1-2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	02	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

- Career counselling cell organized different lectures about the preparation of competitive exams NET, SLET, etc. Dr. Nitu Singh, Dr. Sarita Gupta, Dr. Shakuntala, Dr. Laxmina Bharti, Dr. Jayanti Singh, Dr. Uttam, Dr. Surendra, Dr. Narendra addressed the students and inform them about the latest trends in administrative competitive exams and newly introduced objective pattern in NET and SLET
- Class teachers and other teachers provide extra academic and emotional support for slow and advanced learners.

No. of students benefitted

857

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes

To spread gender sensitization and make students aware of gender discrimination a number of programmes have been organized throughout the year, such as a debate on female foeticide, Chart/Poster competitions, Slogan competitions and lectures.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	60,000=00
Financial support from government	1133	59,51,860=00
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Chief grievances of students that came to knowledge of the administration and redressed properly were- Safe drinking water, availability of common room and sanitation.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: - “To provide quality higher education to the girls particularly from the weaker section of society and from the rural areas of the district.”

Mission: - As a unit of Uttar Pradesh Higher Education ‘Dr. B. R. A. Govt. Girls PG College, Fatehpur’ seeks to achieve excellence in the development of inner strength, self reliance and a mechanism to enhance better atmosphere for the education of girls and their overall personality development. Besides, the college intends to seed moral values in students.

6.2 Does the Institution has a management Information System

The institution has a website containing almost every information about the institution including management, admission, available subjects etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by the university and followed by the college

6.3.2 Teaching and Learning

The institution has adopted some strategies to improve teaching learning quality

- Emphasis on regular classes
- Minimize dropouts of the institution
- Use of ICT
- Emphasis on students involvement in teaching learning process by encouraging them to participate in various seminar & workshops organized in the institution

6.3.3 Examination and Evaluation

- To conduct fair examination the use of CCTV cameras has been initiated.
- Central address system has been installed to provide proper & timely information to the invigilators.
- To help physically handicapped students appear in examination conveniently the institution has constructed a ramp & they are provided separate & easily accessible seats during the examination.
- Internal assignments & projects are evaluated by the faculty members.

6.3.4 Research and Development

- Motivating PG students for dissertation. In the session 2015-16 ten students of MA-II (Hindi) presented dissertation.
- Applied for research centre.
- Undergraduate students are doing project.
- Motivating faculty for departmental publications. Pol.Sc. and Tabla Departmental Magazine were released in the current session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with internet access for students
- Soft Granth is existing software in library that is used
- Reading room facility also available
- ICT computer lab present in the college where students access information
- Facility of projector for seminar, workshop, conference presentation
- Equipped laboratories existing

6.3.6 Human Resource Management

- Division of work according to ability and skills
- Best utilization of human resource for maximum outcome
- Time bound assessment, appraisal and monitoring by competent authority.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by Govt.

6.3.8 Industry Interaction / Collaboration

Tour of rangers team to local Industrial establishment naming Aasma International, Bhitaura, Fatehpur

6.3.9 Admission of Students

- Online admission through merit list
- Reservation of seats as per Govt. norms

6.4 Welfare schemes for Teaching	Nil
Non teaching	Nil
Students	02

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Question papers based on objective pattern has been introduced at UG level by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable on Govt. Colleges

6.11 Activities and support from the Alumni Association

- Alumni association meeting has been held to share experiences and achievement by alumni students.
- Alumni give valuable inputs for career guidance.
- Many departments use the support of alumina in academic field.

6.12 Activities and support from the Parent – Teacher Association

- Meeting are held on regular basis to share to discuss to solve the problems and academic aspirations of students.
- Feedbacks from parents are collected for further improvement.
- Supports and helps in smooth functioning of the institution.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation and cleanliness campaign
- Proper maintenance of flora.
- Environmental protection awareness rally
- Use of polythene is strictly banned in college campus
- Ozone week celebration was conducted to make an awareness in the youngsters
- Waste bins are placed in all departments to keep the area clean.
- Boards bearing message on the importance of keeping the campus eco-friendly are placed inside the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online Admission:- To minimize students' problems in applying for admission. Moreover, to facilitate admission process from the administration point of view. To collect all relevant data of the student that can be accessed by one click.

The Practice:- In online admission practice the student is required to take a token from the bank and submit the application online. Following which she receives a message from the college about the successful submission of the form. The software automatically sorts out the application, merit and category wise. Successful candidates are informed by the institution through SMS to take the admission with their proper documents. After providing the admission institution generates a fee challan for the student to deposit the fee in the bank. Once the fee is deposited and her status is approved by the bank the student's admission process gets complete.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1- Online admission process started from the current session.
- 2- Two National seminar and five state level seminar/workshops have been organized with active involvement of students.
- 3- Regular feedback from students taken regarding progress of teaching and learning.
- 4- An academic tour to Bhatkhande Deemed University, Lucknow was organized by Tabla and Sitar Departments to enhance students' exposure and knowledge. Students of Rangers visited Aasma International Bhitaura, in which 95% women and girls work. The visit was very important for students as far as skill development is concerned.
- 5- A comprehensive health camp was organized by Home Science Department with the help of district hospital to aware students of their health related issues and provided them best possible counselling by the experts.
- 6- A number of extension and community activities were organized such as voters awareness and environmental awareness rally, one day district level workshop at the village Hazipur Gang based on distance extension education, Cleaning the banks of the Ganga in Om Ghat, Bhitaura.
- 7- Parents Teachers Cell remained in touch with the students parents and guardians throughout the session. It remained committed to solving their problems and taking suggestions regarding the overall development of their wards.
- 8- Students Grievance Redressal Cell organized a face to face session for the students to know their problems and convey them to the administration. Almost 300 students and the principal along with the members of the cell attended the session. The cell gathered students' complaints and problems in black and white and got them rectified with the help of the principal. The cell also organized a series of lectures related to women health and career issues in medical and paramedical field.
- 9- Career counselling cell organized different lectures about the preparation of competitive exams NET, SLET etc.
- 10- The Home Science Department organized a 15 days fruit and vegetable training programme in the collaboration with Horticulture and food processing Directorate U.P.
- 11- Games activities continued through the year. A number of sports competitions like Cricket, Volleyball, Table Tennis, Athletics etc. were organized.
- 12- All department council organized various competitions for students to enhance creativity, skill, knowledge and overall personality.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 2) Title- Suggestion and complaint Box (Detail in Annexure-3 (i), 3 (ia), 3 (ib))**
- 3) Title- Health Programme (Detail in Annexure- 3 (ii), 3 (iia), 3(iib), 3 (iic))**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Seminar on Environmental awareness was organized by Science faculty.
- Rally on environment protection awareness.
- Use of polythene is strictly banned in college campus.
- Sensitization campaigns are conducted for the students to educate them on environment protection.
- Seminar and discussion on current environmental issues.
- Ozone day celebrations and exhibition of related posters and models.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:-

- Well qualified and dedicated faculty.
- Education at low cost.
- Scholarship to poor and needy students.
- Community extension programmes through rangers.
- Poor students fund at institutional level for very poor girls.

Weakness:-

- Lack of multi activity hall/auditorium.
- Lack of quarters for faculty within the campus
- The institution lacks proper student teacher ratio as the number of seats allotted for the students is much higher than the post created for the teachers.
- There are no PG classes in a number of significant subjects so research work is adversely affected.
- No professional courses.
- Scarcity of prescribed books and reading material in library.

Opportunities:-

- Only Govt. Girls College in District head quarter.

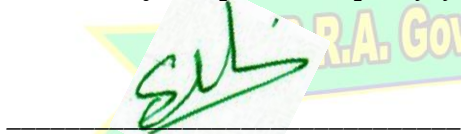
Threats:-

- Teaching suffers due to teachers election duty.
- Decreasing students ratio as a considerable number of students opting professional courses.

8. Plans of institution for next year

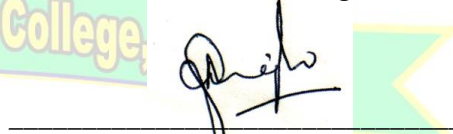
- 1- Strengthen different cell and committees.
- 2- To lay emphasis on extension and community work.
- 3- Monitoring the works of different cells and teaching learning process periodically.
- 4- Conducting more educational tours to provide exposure to students.
- 5- Practice of conducting health related programme to be continued.
- 6- Taking students' feedback regularly.
- 7- Creating eco friendly environment to be emphasized
- 8- Conducting more workshops and seminars and ensuring students' participation.
- 9- Organizing some skill development programmes to make students capable of earning their livelihood.
- 10- Use of ICT to be emphasized.
- 11- Some development programme for support staff to be conducted.
- 12- Adequate budget for maintenance and minor construction to be demanded from the authorities.
- 13- From this session orientation programme for new students to be organized.
- 14- Solar system to be demanded.
- 15- To upgrade college website.
- 16- To develop waiting area for parents and visitors.
- 17- All members agreed to make mandatory the use of smart class by every teacher at least once a week.
- 18- To Start N.C.C. Unit in college
- 19- To publish college magazine.
- 20- Promote co-curricular activities to enhance talents of the students.

Name **Prof. Swapna Chattopadhyay**



Signature of the Chairperson, IQAC

Name **Dr. Nitu Singh**



Signature of the Coordinator, IQAC

Annexure- 1

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सत्र 2015 – 2016 जुलाई

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
प्रथम सप्ताह	ग्रीष्मावकाश की समाप्ति एवं शैक्षिक सत्र 2015-2016 का आरम्भ		
प्रथम सप्ताह जुलाई,	प्रवेश प्रारम्भ	महाविद्यालय की प्रवेश समिति	प्रभारी
31 जुलाई, अथवा विश्वविद्यालय द्वारा नियत तिथि	प्रवेश प्रारम्भ	प्राचार्य प्रो० स्वप्ना चट्टोपाध्याय	1.डॉ० शोभा सक्सेना बी०ए० प्रथम 2.डॉ० गुलशन सक्सेना बी०ए० द्वितीय 3.डॉ० पूनम अग्रवाल बी०ए० तृतीय 4.डॉ० मन्जु श्रीवास्तव बी०एससी०, I,II,III 5.डॉ० उत्तम कुमार शुक्ल एम०ए० प्रथम, द्वितीय

अगस्त

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
6 अगस्त से 28 अक्टूबर	छात्रवृत्ति	छात्रवृत्ति	डॉ० शकुन्तला 1. नोडल अधिकारी छात्रवृत्ति प्रभारी- बी०ए० प्रथम एस०सी० 2. डॉ० लक्ष्मीना भारती प्रभारी- बी०ए० द्वितीय एस०सी० 3. डॉ० रमेश बाबू प्रभारी- बी०ए० तृतीय एस०सी० 4. जयराम त्रिपाठी प्रभारी- एम०ए० प्रथम, द्वितीय, एस०सी० 1. डॉ० उत्तम शुक्ल प्रभारी- बी०ए० प्रथम ओ०बी०सी० 2. डॉ० प्रतिमा गुप्ता प्रभारी बी०ए० द्वितीय ओ०बी०सी० 3. श्रीमती विदेह वर्मा प्रभारी बी०ए० तृतीय ओ०बी०सी० 4. डॉ० शोभा सक्सेना प्रभारी- एम०ए० प्रथम, द्वितीय, ओ०बी०सी० 1. डॉ० सरिता गुप्ता प्रभारी- बी०ए० प्रथम सामान्य 2. डॉ० सुरेन्द्र सिंह प्रभारी- बी०ए० द्वितीय सामान्य 3. डॉ० नरेन्द्र सिंह प्रभारी- बी०ए० तृतीय सामान्य 4. श्री संजीव सिंह प्रभारी- एम०ए० प्रथम, द्वितीय, सामान्य 1. अशोक करयप प्रभारी- बी०ए० प्रथम अल्पसंख्यक 2. डॉ० पूनम अग्रवाल प्रभारी- बी०ए० द्वितीय अल्पसंख्यक +निर्धन छात्र 3. डॉ० गुलशन सक्सेना प्रभारी- बी०ए० द्वितीय अल्पसंख्यक 4. डॉ० शिवमंगल यादव प्रभारी- बी०ए० तृतीय अल्पसंख्यक

			5. श्री सुनील विश्वकर्मा प्रभारी- एम0ए0 प्रथम, द्वितीय, (अल्प0) डॉ0 मंजु श्रीवास्तव बी0एस-सी0, प्रथम, द्वितीय, तृतीय (सभी वर्ग)
15 अगस्त	स्वतंत्रता दिवस	समारोहक	प्राचार्य
15 अगस्त	वृक्षारोपण	पर्यावरण	डॉ0 सरिता गुप्ता
26 अगस्त	परिषदीय कार्यक्रम	गृह विज्ञान विभाग	डॉ0 नीतू सिंह
20 से 30 नवम्बर	विभागीय परिषदों की गठन	समस्त विभाग	समस्त विभाग

सितम्बर

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
1 से 7 सितम्बर	राष्ट्रीय पोषण सप्ताह (महिला सुरक्षा, कन्या ध्रुण हत्या, स्वास्थ्य शिविर, वाद विवाद आदि)	गृह विज्ञान विभाग	डॉ0 नीतू सिंह
5 सितम्बर	शिक्षक दिवस	प्राचार्य द्वारा निर्दिष्ट विभाग	डॉ0 प्रशान्त द्विवेदी
16 सितम्बर	ओजोन दिवस रैली	विज्ञान संकाय	डॉ0 मंजु श्रीवास्तव डॉ0 पूनम अग्रवाल डॉ0 रमेश बाबू
16 से 18 सित0	(ओजोन दिवस) परिषदीय कार्यक्रम	वनस्पति विज्ञान जन्तु विज्ञान	डॉ0 पूनम अग्रवाल डॉ0 मंजु श्रीवास्तव
19 सितम्बर	राष्ट्रीय सेमीनार	विज्ञान संकाय	डॉ0 मंजु श्रीवास्तव डॉ0 पूनम अग्रवाल डॉ0 रमेश बाबू
21, 22 सितम्बर	परिषदीय कार्यक्रम	रसायन विज्ञान विभाग	डॉ0 रमेश बाबू
29 सितम्बर से 13 अक्टूबर 2015	कौशल विकास प्रशिक्षण	गृह विज्ञान विभाग	डॉ0 नीतू सिंह

अक्टूबर

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
2 अक्टूबर	गाँधी जयन्ती	समारोहक	प्राचार्य
04 अक्टूबर	मतदाता पहचान पत्र फार्म कैम्प	हिन्दी विभाग	डॉ0 उत्तम कुमार शुक्ल
27 अक्टूबर	एक दिवसीय जिला स्तरीय कार्यशाला	तबला विभाग	डॉ0 गुलशन सक्सेना
31 अक्टूबर	सर्तकता जागरूकता कार्यक्रम	गृह विज्ञान विभाग	डॉ0 नीतू सिंह

नवम्बर

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
15 नवम्बर	टीम गेम्स अन्तः महाविद्यालयी प्रारम्भ	क्रीड़ा विभाग	डॉ0 शिवमंगल यादव
30 नवम्बर	शैक्षणिक टूर (लखनऊ)	सितार विभाग	डॉ0 सरिता गुप्ता
28 नवम्बर	राज्य स्तरीय कार्यशाला	तबला विभाग	डॉ0 गुलशन सक्सेना
30 नवम्बर	शैक्षणिक टूर (लखनऊ)	तबला विभाग	डॉ0 गुलशन सक्सेना

दिसम्बर

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
03 दिसम्बर	रेंजर्स टूर	रेंजर्स विभाग	डॉ0 सरिता गुप्ता
4 दिसम्बर	प्रसार व्याख्यान	गायन विभाग	डॉ0 प्रतिमा गुप्ता
9 से 10 दिसम्बर	परिषदीय कार्यक्रम (पावर प्वाइण्ट प्रस्तुतीकरण)	अँग्रेजी विभाग	डॉ0 प्रशान्त द्विवेदी
10 दिसम्बर	मानवाधिकार दिवस	राजनीति वि0	डॉ0 शकुन्तला
14 दिसम्बर	परिषदीय कार्यक्रम (पावर प्वाइण्ट प्रस्तुतीकरण)	गृह विज्ञान विभाग	डॉ0 नीतू सिंह
15,16 दिसम्बर	कार्यशाला	सितार विभाग	डॉ0 सरिता गुप्ता
15-17 दिसम्बर	परिषदीय कार्यक्रम	सितार विभाग	डॉ0 सरिता गुप्ता
17 दिसम्बर	स्टूडेंट ग्रीवेन्स रिड्रेसल सेल व्याख्यान माला	अँग्रेजी विभाग	डॉ0 प्रशान्त द्विवेदी
18 दिसम्बर	स्मार्ट क्लासेस कार्यशाला	जन्तु विज्ञान	डॉ0 मंजु श्रीवास्तव

जनवरी

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
9 से 13 जनवरी 16	रेंजर्स प्रशिक्षण शिविर	रेंजर्स विभाग	डॉ0 सरिता गुप्ता
11 से 12 जनवरी 16	व्याख्यान माला	करियर काउंसलिंग सेल	डॉ0 प्रशान्त द्विवेदी
14 जनवरी 16	परिषदीय कार्यक्रम	समाजशास्त्र विभाग	डॉ0 सुरेन्द्र प्रताप सिंह
18 जनवरी 2016	परिषदीय कार्यक्रम	संस्कृत विभाग	डॉ0 जयन्ती सिंह
19 जनवरी 2016	विवेकानन्द जयन्ती	इतिहास विभाग	डॉ0 शोभा सक्सेना डॉ0 नरेन्द्र प्रताप सिंह यादव
19 से 20 जनवरी 2016	दो दिवसीय राज्य स्तरीय कार्यशाला	राजनीति विज्ञान	डॉ0 शकुन्तला
21 से 22 जनवरी 16	परिषदीय कार्यक्रम (राष्ट्रीय कार्यशाला)	समाजशास्त्र विभाग	डॉ0 सुरेन्द्र प्रताप सिंह
22 जनवरी 2016	परिषदीय कार्यक्रम	इतिहास विभाग	डॉ0 शोभा सक्सेना डॉ0 नरेन्द्र प्रताप सिंह यादव
23 जनवरी 2016	परिषदीय कार्यक्रम	हिन्दी विभाग	डॉ0 उत्तम शुक्ल डॉ0 जयराम त्रिपाठी
25 जनवरी 2016	राष्ट्रीय मतदाता दिवस	राजनीति वि0/ हिन्दी विभाग	डॉ0 लक्ष्मीना भारती डॉ0 उत्तम कुमार शुक्ल डॉ0 जयराम त्रिपाठी
26 जनवरी 2016	गणतन्त्र दिवस	समारोहक	प्राचार्य
27 जनवरी 2016	राज्यस्तरीय कार्यशाला	राजनीति विज्ञान	डॉ0 लक्ष्मीना भारती
27 जनवरी 2016	कार्यशाला	रसायन विज्ञान विभाग	डॉ0 रमेश बाबू
27 जनवरी 2016	अन्तरविभागीय कार्यशाला	जन्तु विज्ञान विभाग	डॉ0 मंजु श्रीवास्तव

फरवरी

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
03 फरवरी 2016	परिषदीय कार्यक्रम (पॉवर प्वाइण्ट प्रजेण्टेशन)	हिन्दी विभाग	डॉ0 उत्तम कुमार शुक्ल
16 से 18 फरवरी 16	परिषदीय कार्यक्रम	रसायन विज्ञान विभाग	डॉ0 रमेश बाबू
17 फरवरी 2016	पुरस्कार वितरण	इतिहास विभाग गृह विज्ञान विभाग अँग्रेजी विभाग	डॉ0 शोभा सक्सेना डॉ0 नीतू सिंह डॉ0 प्रशान्त द्विवेदी

		हिन्दी विभाग संस्कृत विभाग	डा० उत्तम कुमार शुक्ल डा० जयन्ती सिंह
18 फरवरी	परिषदीय कार्यक्रम	शारीरिक शिक्षा	डा० शिवमंगल यादव
19 से 20 फरवरी 16	वार्षिकोत्सव (क्रीड़ा)	क्रीड़ा विभाग	डा० शिवमंगल यादव
25 फरवरी 16	कौशल विकास पर व्याख्यान	इतिहास / राज०वि० विभाग	डा० शोभा सक्सेना डा० शकुन्तला
29 फरवरी 16	वृक्षारोपण कार्यक्रम	रसायन विज्ञान विभाग	डा० रमेश बाबू

मार्च

तिथि	आयोजन	नोडल विभाग	प्राध्यापक
प्रथम सप्ताह	विश्वविद्यालय परीक्षा	परीक्षा विभाग	डा० नीतू सिंह (प्रभारी) डा० प्रशान्त द्विवेदी डा० नरेन्द्र सिंह श्री संजीव सिंह श्री अशोक कश्यप

अप्रैल

नोट- विश्वविद्यालय परीक्षा।

मई

नोट- विभिन्न विभागों का भौतिक सत्यापन एवं लगभग 20 मई से 30 जून तक ग्रीष्मवकाश।

नोट:-

- प्रत्येक विभाग सत्र में अपनी पहल पर कम से कम दो प्रसार व्याख्यानों का आयोजन अनिवार्य रूप से करेंगे।
- इस शैक्षिक पंचांग के अतिरिक्त भी प्राचार्य की अनुमति से छात्रों के ज्ञान के सम्वर्धन हेतु कोई अन्य शैक्षिक कार्यक्रम आयोजित करने हेतु विभाग स्वतंत्र है।
- महापुरुषों के जन्मदिन को समारोह पूर्वक मनाते हुये उनके जीवन दर्शन एवं शिक्षा का सम्यक् प्रसार छात्रों में किया जाये।
- अपरिहार्य परिस्थितियों मे प्राचार्य की अनुमति से उक्त कार्यक्रमों में परिवर्तन किया जा सकता है।

Shakuntla
प्रभारी



Annexure-2 (Analysis of feedback)

In the final analysis of students' feedback taken by different departments and faculty members, most of the students seemed to be satisfied with the teaching atmosphere in general and teacher's approach towards teaching in particular. As far as course content is concerned students express their point of view with divided opinion. While most of the students were satisfied with the course content a good number of students advocated the improvement in this regard.

However, there have been some areas of concern for the institution analyzing students' feedback as scarcity of books in the library, lack of display system in the library, evaluation system of the university etc.

Best Practices

Annexure- 3 (i)

1) Title- Suggestion and complaint Box

Goal- The objective of placing complaint suggestion box was to ensure students participation and taking their views and problems regarding the institution. Often it was realized that students were reluctant to share their problems face to face. The box was expected to serve the purpose of making administration understand their problems and keep the anonymity of students.

The context:- During redressal of students' grievances students seemed to be hesitant in sharing their problems particularly related to teachers. The IQAC realized that if some complaint/suggestion box is placed in the institution, it would be lot easier for students to overcome their hesitation as the box guarantees secrecy.

The practice:- The complaint/suggestion box has been placed at a point that is easily reachable to students. It has been ensured that students feel comfortable in putting their problems & suggestions without any fear & hesitation. The box is opened time to time in the strict vigil of the principal and a committee specially formed for dealing with the matters of complaint/suggestion box. All the complaints are looked into by the administration & tried to be sorted out. After sorting out the problems the administration informs all the students about the proceedings through notices & announcement. All the faculty members & non teaching staff are informed about complaints/suggestions of students and instructed to cooperate in solving students problems.

Evidence of Success:- During the practice in this session the administration has received more than 100 complaints/suggestions from the students. Earlier it was not even thought of that students would come up with their complaints in such a large number during face to face methods. The institution and the administration found it easier to deal with their complaints without any trouble through their practice. Even students expressed their satisfaction about the practice and told that it was easier for them rather than telling their problems before the teachers.

Problems encountered & Resources Required:-

Through this practice it was easier for the administration to solve general problems of students. But as far as personal problem were concerned it was difficult to deal with the problem due to the anonymity of students. Sometimes students put in some extremely irrational complaints & suggestions also that were practically impossible. But they could not be addressed because their complaints & suggestion were anonymous.

Best Practices- Annexure- 3 (ia)

Suggestion and complaint box brief

बैठक - 04

06/01/2015

Date: _____
Page: _____

आज दिनांक 06/01/2015 को सुझाव / शिकायत पेटिका का पुनः अवलोकन प्राचार्य के निर्देशानुसार किया गया। सुझाव पेटिका से प्राप्त सुझावों का सार निम्नवत रहा -

1. महाविद्यालय में 1.45 बजे तक रुकने के समय में रियायत दी जाए। (सुझाव सं० 01, 03)
2. हिन्दी की कक्षा का समय परिवर्तन (02)
3. महाविद्यालय में एक दीवार घड़ी लगवाने के सम्बन्ध में (04, 05)
4. वाचनालय में प्रतियोगी परीक्षाओं से सम्बन्धित पत्रिकाएं तथा 'योग सन्देश' पत्रिका उपलब्ध कराई जाए। (06, 04)
5. द्वाजों को ऐतिहासिक स्थल के दूर पर ले जाया जाए। (07)
6. सभी कक्षाओं की सफाई पुनः कराई जाए। (08, 10)
7. महाविद्यालय में आयोजित होने वाले सांस्कृतिक कार्यक्रमों में सभी विषयों की द्वाजों का प्रतिनिधित्व हो। (11)

उपर्युक्त सुझावों पर गहन विचार-विमर्श के उपरान्त निम्नलिखित प्रस्ताव पारित किये गये-

1. विश्वविद्यालयीन परीक्षाओं की सन्निकटता अनुभव करते हुए, महाविद्यालय प्रशासन उन द्वाजों को 01:00 बजे परिसर से बाहर जाने की अनुमति दी जा सकती है जिनकी कक्षाएँ समाप्त हो चुकी हों।
2. महाविद्यालय की समय-सारिणी विभिन्न विषयों को ध्यान में रखकर सत्रारम्भ में ही बना लिया जाता है। अतः सत्र के बीच में किसी विषयविशेष का समय परिवर्तन सम्भव नहीं है।
3. विभिन्न प्रतियोगी पत्रिकाओं की उपलब्धता सुनिश्चित करने के लिए पुरतकाल माध्यम को निर्दिष्ट किया जायेगा।
4. सभी कक्षाओं की सफाई हेतु सफाई कर्मी को निर्देश दे दिये गये हैं।
5. ऐतिहासिक स्थल भ्रमण तथा दीवार घड़ी का प्रस्ताव विचारणीय है, महाविद्यालय शीघ्र इस दिशा में प्रयास करेगा।
6. महाविद्यालय में आयोजित होने वाले सांस्कृतिक कार्यक्रमों में किसी भी विषय की द्वाजाएं प्रतिभाग कर सकती हैं। इस विषय में वे सांस्कृतिक कार्यक्रम प्रभारी से मिल सकती हैं।

प्राचार्य

(डॉ० प्रशान्त शिवपी, प्रभारी)

Suggestion and complaint box brief

बैठक - 05

22/09/2015

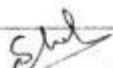
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Page : _____

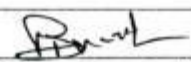
आज दिनांक 22/09/2015 को सुझाव पेटिका को खोलकर द्वात्राओं द्वारा प्रस्तुत की गई शिकायतों तथा सुझावों का विश्लेषण किया गया। प्राप्त प्रार्थना-पत्रों का सार निम्नवत रहा -

1. द्वात्राओं ने 01-04 सितम्बर के माध्य आयोजित 'शाब्दीय पोषण सप्ताह' के आयोजन की अत्यन्त प्रशंसा किया की। साथ ही सुझाव दिया कि समय-समय पर इस तरह के आयोजन होते रहना चाहिए। (सुझाव सं० 01-08)
2. महाविद्यालय में आयोजित स्वास्थ्य शिविर में बनारस गये हेल्थ-कार्डिस। किन्तु कुछ द्वात्राओं के कार्डिस नहीं बन पाये। द्वात्राओं का सुझाव है कि फिर से कैम्प लगवाकर हेल्थ-कार्डिस बनवाये जायें। (सुझाव सं०-09-11)
3. बी० ए० (प्रथम) की द्वात्रा कु० बेबी की रसीद खो गयी है। द्वात्रा ने पुनः श्रुष्क रसीद बनवाने का अनुरोध किया है। (12)
4. एक द्वात्रा ने वाचनालय में कर्मचारी के सो जाने से होने वाले व्यवधान की शिकायत की (13)

उपर्युक्त सुझावों/ शिकायतों पर प्राचार्य महोदय के साथ गहन विचार-विमर्श के बाद निम्नलिखित प्रस्ताव पारित किये गए --

1. महाविद्यालय में अनेक द्वात्रापयोगी कार्यक्रम आयोजित किये जाते रहते हैं। भविष्य में भी ऐसे कार्यक्रम आयोजित किये जायेंगे।
2. महाविद्यालय में पुनः स्वास्थ्य-शिविर लगाने के लिए स्वास्थ्य विभाग से अनुरोध किया जायेगा जिससे बचे हुए हेल्थ-कार्डिस बनवाये जा सकें।
3. जिस द्वात्रा की रसीद खो गयी है, उसे व्यक्तिगत रूप से बुलाकर उसकी दूसरी प्रति बनवा दी जायेगी। द्वात्रा प्राचार्य महोदय से संपर्क करें।
4. वाचनालय में शान्ति सुनिश्चित करने के लिए सम्बन्धित कर्मचारी को निर्देश दे दिया गया है।


(प्राचार्य)


(डॉ० प्रज्ञान द्विवेदी)

Best Practices

Annexure- 3 (ii)

2) Title- Health Programme

Goal- In the modern materialistic world health is the primary concern, particularly for the girls students. Its very necessary to have some efforts at the institutional level to not only make them aware of health related issues but provide some facilities like health check up and iron & vitamins supplements. Keeping in view these goals the institution has initiated a health related programme that is scheduled to be organized every year beginning with a vast health camp in this session.

The Context:-The institution being a girls college it has often been realized that a number of girls are anaemic particularly from the poor and rural background and that has been affecting adversely their studies. Considering their poor background and their unawareness about the health related issues the administration decided to organize some health related programme like the health camp, yoga camp, health counselling session etc. every year.

The practice:-In the beginning of every session the administration decides the health related programme to be organized. It has been decided that different kinds of programmes to be organized that can benefit students in gaining general health. Experts of health related issues like doctors, counsellors, Yoga experts etc. are invited to deliver the lectures and make students understand various technicalities. Moreover, with the guidance and help of CMO students are provided with the blood test, dental and eye checkups etc. and they are given health card and necessary health supplements.

Evidences of Success:-The first session in which the practice was introduced gave extremely fruitful results. Almost 400 students from the poor background got the health cards and their health related problems were diagnosed and attended to by expert. Govt. doctors and other medical professionals. Besides near about 2000 students benefited from the expert advice and informative lectures of the CMO, Deputy CMO and other specialist doctors under one umbrella. The completion of programme is itself a significant evidence of its success.

Problems encountered & Resources:-The number of students was much higher, therefore all the students could not get their health card. The facility of specimen blood collection & carrying to pathologies for comprehensive tests was not upto the mark. So only simple tests could be done. The institution itself require some health related equipments for example blood pressure measuring machine, more height weight measurement equipments and some trained expert to conduct such programmes at the college level in routine.

Best Practices- Annexure- 3 (ii b)
(Glimpses of Health Camp)



Best Practices- Annexure-3 (ii c)

Dr. B.R. Ambedkar Govt. Girls P.G. College, Fatehpur
विशाल जीवन अंश स्वास्थ्य शिविर
MEGA JEEVAN ANSH HEALTH CAMP : 2015
ORGANIZED BY :- HOME SCIENCE DEPT.
IN COLLABORATION WITH : DISTRICT HEALTH SOCIETY, FATEHPUR

Health Card 501

Medical Report

Name of Student : Age:
Sex : Height Weight Date :

TESTS

1) Hemoglobin: 2) Blood Group : ABO
Rh

3) Urine Examination *Alumin*
Routine *Sugar*

Signature

General Examination

* Pulse * BP * Icteus
* Pallr * Other * R/P
* Temp

Systemic Examination

* CNS * CVS * RS P/A

Eye Check Up

* Rt. Eye * Left Eye * Colour Blindness

Treatment = Rx -

.....
.....

Doctor's Signature

Annexure-4

Glimpses of
Seminars Organized During Session 2015-16



Zoology Department



Political Sc. Department



Music (Sitar) Department



Sociology Department



Music (Tabla) Department



Music (Vocal) Department

Annexure-5

**Extension Activities/Institutional Social Responsibility
(Session 2015-16)**



Voters Awareness Rally



Plantation Programme



Rangers Camp



Rangers Camp



Extension Workshop



Plantation Programme

Annexure- 6
Glimpses of Academic/Industrial Tour
(Session 2015-16)



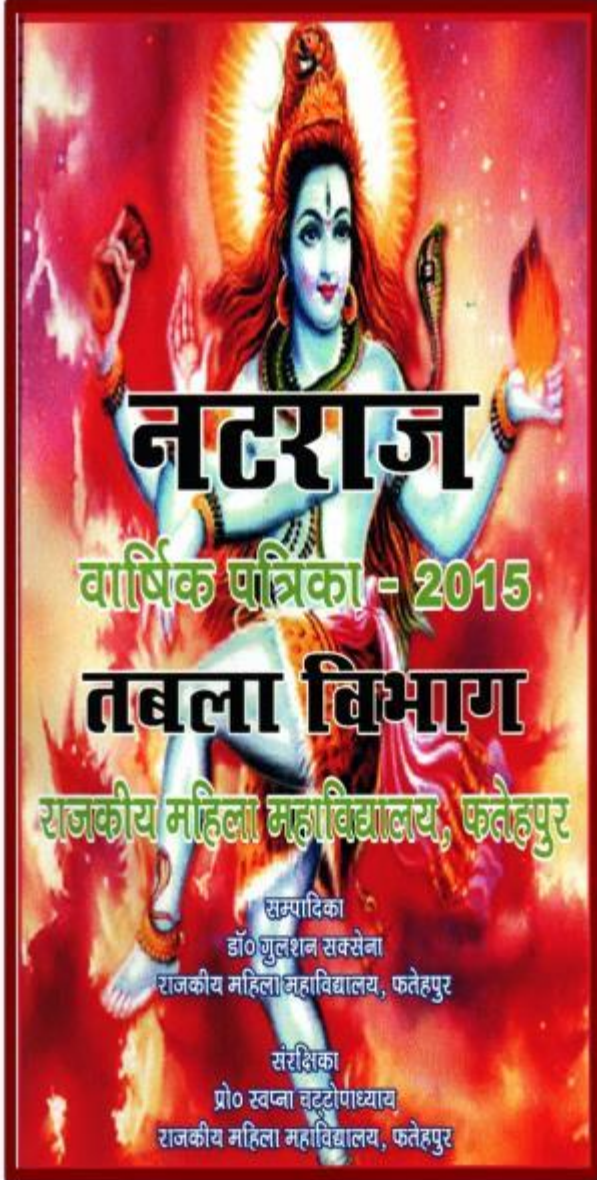
Tour to Local Industrial Establishment- Aasma



**Academic tour to Bhatkhande Deemed University
Lucknow**

Annexure- 7

Departmental Magazine



Annexure- 8

शहर की बेटी अल्का को आज मिलेगा गोल्ड मेडल

- डॉ. बीआर अम्बेडकर डिग्री कॉलेज की छात्रा को हिन्दी में मिलेगा स्पॉसर मेडल
- किसान की बेटी ने पीजी में हिन्दी साहित्य में सबसे ज्यादा मार्क्स पाए

kanpur@inext.co.in

FATEHPUR/KANPUR (30 Nov): छत्रपति साहू जी महाराज यूनिवर्सिटी के 30वें दीक्षांत समारोह में मंगलवार को डॉ. भीमराव अम्बेडकर कॉलेज की एमए हिन्दी लिटरेचर फाइनल इयर की स्टूडेंट अल्का पटेल को अधिकतम मार्क्स लाने पर डॉ. पीएन शुक्ला गोल्ड मेडल दिया जाएगा. अहम बात यह है कि किसान की बेटी ने गांव से शहर तक का सफर करके यह मुकाम हासिल किया है जिसमें उसकी कड़ी मेहनत शामिल है. अब उसका टारगेट नेट क्वालिफाई करना है.

गांव की छोरी ने किया कमाल

दौलतियापुर बनियानी फतेहपुर के रहने वाले किसान विजय प्रताप पटेल की बेटी अल्का फतेहपुर के अम्बेडकर डिग्री कॉलेज में हिन्दी साहित्य एमए फाइनल की स्टूडेंट थी. यूनिवर्सिटी की एग्जाम में हिन्दी साहित्य में उसने 67 परसेंट से ज्यादा मार्क्स हासिल कर कॉलेज के साथ साथ परिवार का नाम रोशन किया है.

तैयारी कर प्रोफेसर बनूंगी

पिता ने बताया कि 27 नवंबर की शाम यूनिवर्सिटी से फोन आया कि अल्का का एक फोटो और 200 रुपए यूनिवर्सिटी में जमा करो, उसे मेडल मिलेगा. अल्का ने बताया कि वह

PIC: INEXT



अल्का ने हिन्दी साहित्य में किया टॉप.

अब वह नेट की तैयारी करेगी. वह हिन्दी की प्रोफेसर बनना चाहती है. हालांकि उसे यह सफलता अपनी मेहनत से मिली है. टैंथ में सेकेंड क्लास पास होने वाली अल्का ने इंटर में 74 परसेंट मार्क्स प्राप्त किए. ग्रेजुएशन में इस मेधावी को 63 परसेंट मार्क्स मिले थे. एक गांव से यूनिवर्सिटी के मेडल तक का सफर उसने मेहनत के साथ तय किया है जिस पर सभी परिजनों को फक्र है.

i-next Jagran

01-12-2015

दैनिक जागरण 20.06.2015

बैंक से फार्म, ऑनलाइन मेरिट से प्रवेश



राजकीय महिला महाविद्यालय।

जागरण

फतेहपुर, जागरण संवाददाता : स्नातक और परास्नातक शिक्षा के लिए शहर के एकलौते डॉ भीमराव अंबेडकर राजकीय महिला महाविद्यालय में प्रवेश प्रक्रिया चालू हो गई है। बैंक से ऑनलाइन टोकन के बाद बनने वाली मेरिट से प्रवेश लिए जाने की विश्व विद्यालय ने अनुमति दी है। 840 सीटों के प्रवेश के लिए बैंक से डेढ़ सौ टोकन बिक चुके हैं। स्नातक में 640 तो परास्नातक में 180 छात्राओं के प्रवेश होंगे।

12 विषयों से स्नातक और तीन विषयों से परास्नातक की शिक्षा देने वाले इस महाविद्यालय में प्रवेश प्रक्रिया 16 जून से शुरू हो गई है। कला वर्ग के साथ स्नातक में विज्ञान वर्ग की कक्षाएं संचालित होती हैं।

विशाल भू भाग में संचालित होने वाले महाविद्यालय का अनुशासन देखते ही बनता है। प्रवेशार्थियों की मदद के लिए विद्यालय प्रशासन जरूर सहयोग कर रहा है, लेकिन प्रवेश का सारा दायरोमदार

आपरेशन एजुकेशन

- ◆ शहर के एकलौता राजकीय महिला विद्यालय में स्नातक में 640 सीटें
- ◆ स्नातक में प्रवेश के लिए जुटने लगी छात्राएं, 10 जुलाई तक होगा प्रवेश

टोकन के बाद फार्म की बिक्री और मेरिट की सूची बनाने का काम बैंक प्रशासन का है।

विश्व विद्यालय के आदेश पर बैंक से 10 जुलाई तक टोकन बांटे जाएंगे। इसके बाद टोकन के बाद हार्ड कॉपी से दावा करने वाले और मेरिट में स्थान पाने वालों को प्रवेश दिया जाएगा। स्नातक में प्रवेश प्रक्रिया भले ही शुरू हो गई हो लेकिन परास्नातक में प्रवेश नहीं हो रहे हैं। जिसका कारण बीए तृतीय वर्ष का परीक्षा परिणाम ही नहीं आया है। पढ़ाई के मामले में शिक्षा जगत में ख्याति प्राप्त करने वाले शिक्षण संस्थान में हर अभिभावक की इच्छा रहती है कि बच्ची का प्रवेश हो जाए। अभिभावकों का मानना है कि प्राइवेट विद्यालयों में साल भर जेब हल्की होती रहती है। सरकारी कॉलेज में ऐसी धन उगाही नहीं है। यही वजह है कि हरसाल सैकड़ों की संख्या में छात्राएं प्रवेश से वंचित रह जाती हैं।

ऐसे होगा प्रवेश

राजकीय महिला महाविद्यालय में स्नातक एवं परास्नातक के प्रवेश चाहने वाली छात्राओं को यूनाइटेड मार्केटाइल बैंक शाखा वर्मा चौराहे से 100 रुपए का टोकन लेना पड़ेगा। फिर उन्हें वहां हार्ड कॉपी में आवेदन पत्र मिलेगा। जिसे भर कर कॉलेज में जमा करना होगा। टोकन बांटने की निर्धारित तिथि के बाद बैंक से ऑनलाइन मेरिट कॉपी आएगी। मेरिट में आने वाली छात्राओं को प्रवेश शुल्क जमा करना होगा।

स्नातक के विषय, निर्धारित सीटें : हिंदी, अंग्रेजी, संस्कृत, उर्दू, गृह विज्ञान, संगीत, सितार, तबला, वादन, शारीरिक शिक्षा, राजनीति विज्ञान, समाजशास्त्र, रसायन विज्ञान, वनस्पति विज्ञान, जन्तु विज्ञान 12 विषय हैं। इनमें 840 छात्राओं को प्रवेश दिया जाना है।

परास्नातक के विषय और सीटें : कॉलेज में इतिहास, राजनीति विज्ञान एवं हिंदी विषय से परास्नातक किए जाने की सुविधा है। प्रत्येक विषय में 60 सीटों में प्रवेश दिया जाना है। इस तरह एक साल में 180 छात्राओं का प्रवेश होता है।

शेष टोकन लेने वाली छात्राएं प्रवेश प्रक्रिया से बाहर हो जाएंगी।

संस्कृत-उर्दू के प्रोफेसर हो रही रिटायर

शिक्षा का ज्ञान फैलाने वाले महाविद्यालय में बीते सालों की भांति इस साल प्रोफेसरों की कमी नहीं है। लेकिन संस्कृत और उर्दू के विषयों के प्रोफेसर जून माह में रिटायर हो रही हैं। जिससे आने वाले समय में प्रोफेसरों की नियुक्ति नहीं हो जाती है तो छात्राओं को मुसीबत का सामना करना पड़ेगा। नियुक्ति न होने पर विषय चुनने वाली छात्राओं को कोचिंग का सहारा लेना पड़ेगा।

विद्यालय में शैक्षिक परिवेश बनाने के लिए प्रशासन सदैव जागरूक रहता है। जिससे अच्छे बच्चे स्कालर निकलते हैं। रही बात संस्कृत और उर्दू विषयों के प्रोफेसरों की नियुक्ति किए जाने का मामला विश्व विद्यालय प्रशासन के संज्ञान में डाल दिया गया है। आशा है कि दोनों विषयों के शिक्षिकाएं मिल जाएंगी। प्रवेश प्रक्रिया में मेरिट को आधार माना गया है। मेरिट में नाम आने वालों के ही प्रवेश लिए जाएंगे। -स्वप्ना चट्टोपाध्याय, प्राचार्य।